



Rizzetta & Company

# Astoria Community Development District

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**Board of Supervisors' Meeting  
July 28, 2020**

**District Office:  
5844 Old Pasco Road, Suite 100  
Pasco, Florida 33544  
813.994.1615**

[www.asturiacdd.org](http://www.asturiacdd.org)

**ASTURIA  
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

<b>Board of Supervisors</b>	Lane Gardener Walter O' Shea Lee Thompson Carla Luigs Matthew Gallagher	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Matthew Huber	Rizzetta & Company, Inc.
<b>District Counsel</b>	Sarah Warren	Hopping, Green & Sams
<b>District Engineer</b>	Al Belluccia	Florida Design Consultants

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

July 20, 2020

Board of Supervisors  
**Asturia Community  
Development District**

**FINAL AGENDA**

The regular meeting of the Board of Supervisors of the Asturia Community Development District will be held on **July 28, 2020 at 1:00 p.m.** to be conducted by means of communications media technology telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors' Meeting Held on May 26 and June 10, 2020.....Tab 1
  - B. Consideration of the Operation and Maintenance Expenditures for April, May and June 2020.....Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Resolution 2020-13, Re-designating Assistant Secretary.....Tab 3
  - B. Discussion of Project Updates:
    1. Bridge Repairs
    2. Trail Signs
    3. Bollards
- 5. STAFF REPORTS**
  - A. Presentation of Monthly Maintenance Inspection Reports.....Tab 4
  - B. Clubhouse Manager Report.....Tab 5
  - C. District Engineer
  - D. District Counsel
    1. Discussion Regarding Amendments to Website Requirements.....Tab 6
  - E. District Manager
- 6. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Lynn Hayes  
District Manager

# Tab 1

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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Asturia Community Development District was held on **Tuesday, May 26, 2020 at 1:02 PM** and was conducted by means of communications media technology telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Present and constituting a quorum:

Lane Gardner	<b>Board Supervisor, Chair</b>
Lee Thompson	<b>Board Supervisor, Asst. Secretary</b>
Carla Lugis	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Matthew Huber	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Lynn Hayes	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Sarah Warren	<b>District Counsel; Hopping Green &amp; Sams</b>
Sean Manson	<b>Construction Manager; Hines</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order, performed roll call and confirmed a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. & Mrs. suggested of cleaning the gym now that is has re-opened.

Ms. Blake showed appreciation for the algae treatments that have been done on Longboat Trail.

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**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors' Meeting held on February 25, 2020**

Mr. Huber presented the minutes of the Board of Supervisors' regular meeting held on February 25, 2020.

On a Motion by Mr. Gardner, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on February 25, 2020 for the Asturia Community Development District

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**FOURTH ORDER OF BUSINESS**

**Consideration of Operations & Maintenance  
Expenditures for February & March 2020**

Mr. Huber presented the Operations & Maintenance expenditures for February 2020 (\$68,948.18) and March 2020 (\$76,641.70) to the Board of Supervisors for approval.

On a Motion by Mr. Gardner, seconded by Mr. Lee, with all in favor, the Board of Supervisors approved the Operations & Maintenance expenditures for February 2020 (\$68,948.18) and March 2020 (\$76,641.70) for the Asturia Community Development District.

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**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-03, Re-  
Designating Secretary**

On a Motion by Mr. Gardner, seconded by Ms. Lugis, with all in favor, the Board of Supervisors approved Resolution 2020-03, Re-Designating Secretary for the Asturia Community Development District

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**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-04,  
Authorization of Bank Signatories**

On a Motion by Mr. Gardner, seconded by Mr. Thompson, with all in favor, the Board of Supervisors' approved Resolution 2020-04, Authorization of Bank Signatories for the Asturia Community Development District.

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**SEVENTH ORDER OF BUSINESS**

**Consideration of LLS Tax Solution Inc. –  
Arbitrage Engagement Letter**

On a Motion by Mr. Thompson, seconded by Mr. Gardner, with all in favor, the Board of Supervisors' approved the LLS Tax Solution Inc. Arbitrage Engagement Letter for the Asturia Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-05,  
Approving the Proposed Budget for FY 2020-  
2021 & Setting a Public Hearing**

A brief discussion ensued where Mr. Huber explained the budget process and that they must wait 60 days before the final budget hearing can be held.

The Board of Supervisors agreed to continue the following agenda items until June 10, 2020 at 1:00 p.m.

1. Consideration of Resolution 2020-06, Declaring Assessments on Expansion Parcels
2. Consideration of Resolution 2020-07, Setting Public Hearing on the Levy of Assessments on Expansion Parcels
3. Consideration of Resolution 2020-08, Setting a Public Hearing on the District's Intent to Utilize the Uniform Method (Expansion Parcels)
4. Consideration of Resolution 2020-09, Declaring Series 2014 Project Complete
5. Consideration of Resolution 2020-10, Declaring Series 2016 Project Complete

**NINETH ORDER OF BUSINESS**

**Staff Reports**

**A. Presentation of Monthly Maintenance Inspection Reports**

No Report

**B. Clubhouse Manager**

No Report

**C. District Engineer**

No Report

**D. District Counsel**

No Report

**E. District Manager**

Mr. Huber informed the BOS that the next meeting will be held on June 23, 2020 at 6:00pm

Mr. Huber announced that there were 754 registered voters. A brief discussion ensued regarding the General Election and Landowner election. The general election will be for Seats 1 and 2 and the Landowner election will be for Seat 3.

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**TENTH ORDER OF BUSINESS**

**Supervisors' Requests**

Mr. Gardner requested that a link be placed on the website explaining the election information. He would also like to have an eblast sent to residents regarding any notices placed on the website.

A request was made to ensure that the June meeting is noticed to the residents so they can attend and provide any comments they might have on the budget.

**THIRTEENTH ORDER OF BUSINESS**

**Continuation**

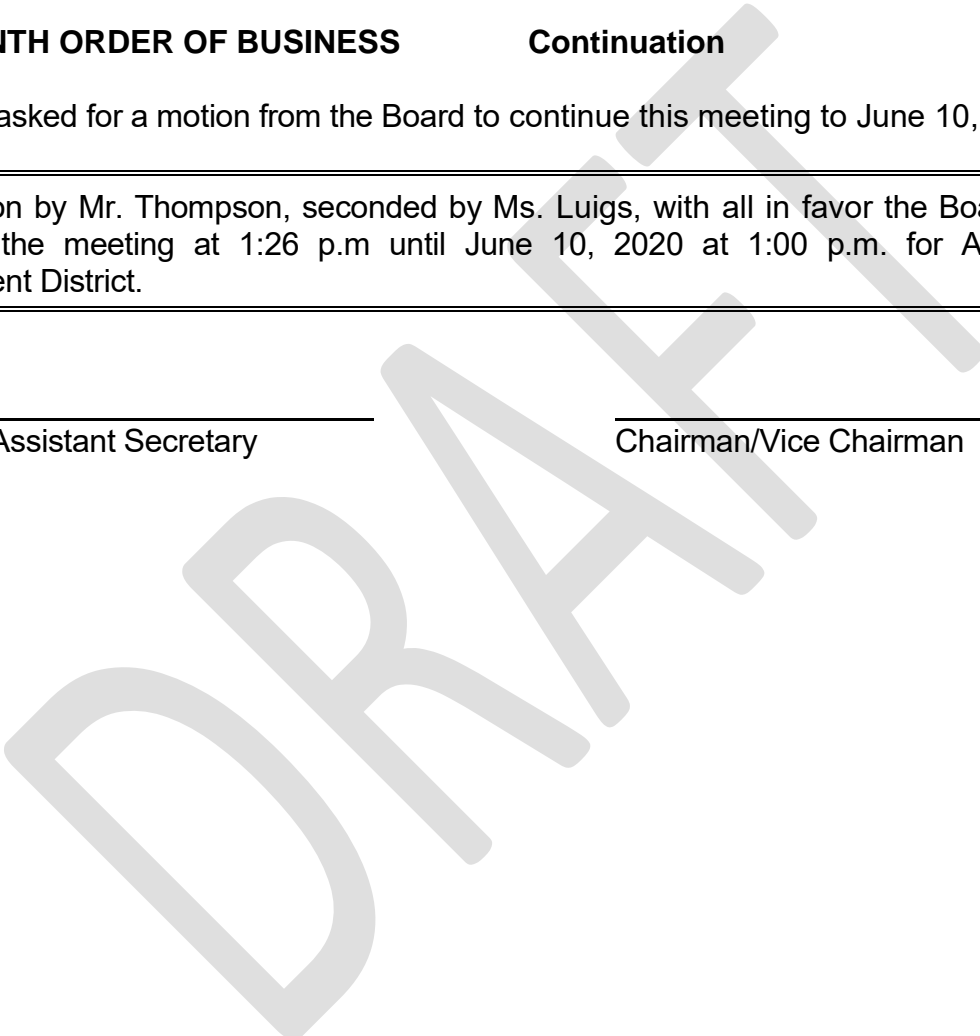
Mr. Huber asked for a motion from the Board to continue this meeting to June 10, 2020 @ 1:00 p.m.

On a Motion by Mr. Thompson, seconded by Ms. Luigs, with all in favor the Board of Supervisors continued the meeting at 1:26 p.m until June 10, 2020 at 1:00 p.m. for Asturia Community Development District.
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Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman





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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

The continued meeting of the Asturia Community Development District was held on **Tuesday, June 10, 2020 at 1:03 PM** and was conducted by means of communications media technology telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Lane Gardner	<b>Board Supervisor, Chair</b>
Lee Thompson	<b>Board Supervisor, Asst. Secretary</b>
Carla Luigs	<b>Board Supervisor, Asst. Secretary</b>
Matthew Gallagher	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Matthew Huber	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Lynn Hayes	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Sarah Warren	<b>District Counsel; Hopping Green &amp; Sams</b>
Sean Manson	<b>Construction Manager; Hines</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order, performed roll call and confirmed a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Audience members expressed concerns with the timing of irrigation repairs, gravel and rocks being a nuisance and safety issue, golf cart use on the trails, as well as, hog hunters using guns and digs late at night.

The Board and staff responded to questions regarding the five lake lots facing commercial property and the assessment limit for the 17 expanded lots.

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**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2020-05,  
Approving a Proposed Budget for 2020-2021 &  
Setting a Public Hearing**

Mr. Huber presented the proposed budget and questions were raised regarding the spreadsheet on page 18.

On a Motion by Mr. Gardner, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved resolution 2020-05 for the proposed budget for FY 2020-2021 totaling \$709,007.00 setting the Public Hearing for August 25, 2020 at 1:00 p.m. at the Asturia Clubhouse or by video conferencing for the Asturia Community Development District

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**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-06, Declaring  
Assessments on Expansion Parcels**

District Council reviewed details of the resolution and a brief discussion ensued regarding the 17 expansion parcels.

On a Motion by Mr. Gardner, seconded by Ms. Luigs, with all in favor, the Board of Supervisors approved Resolution 2020-06, declaring assessments on expansions by adding 17 total lots for the Asturia Community Development District

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**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-07, Setting  
Public Hearing on the Levy of Assessments on  
expansion Parcels**

Mr. Huber presented setting the Public Hearing on the levy of assessments on expansion parcels on August 25, 2020 at 1:00 p.m.

On a Motion by Mr. Thompson, seconded by Ms. Luigs, with all in favor, the Board of Supervisors' approved Resolution 2020-07 setting Public Hearing on the Levy of Assessments on expansion Parcels August 25, 2020 at 1:00 p.m. at the Asturia Clubhouse or by video conferencing for the Asturia Community Development District.

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**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-08, Setting a  
Public Hearing on the Districts Intent to Utilize  
the Uniform Method (Expansion Parcels)**

District Council reviewed Resolution 2020-08, Mr. Gardner noted a typo.

On a Motion by Mr. Gardner seconded by Ms. Luigs, with all in favor, the Board of Supervisors' approved Resolution 2020-08 as amended setting the Public Hearing for August 25, 2020 at 1:00 p.m. at the Asturia Clubhouse or by video conferencing for the Asturia Community Development District.

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**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-09, Declaring Series 2014 Project Complete**

Ms. Warren presented the resolution and a question was raised as to whether there would be a reduction of fees due to the closure.

On a Motion by Mr. Gardner seconded by Ms. Luigs, with all in favor, the Board of Supervisors' approved the Resolution 2020-09 declaring Series 2014 project complete for the Asturia Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-10, Declaring Series 2016 Project complete**

Mr. Huber presented the same as previously for the 2016 Series.

On a Motion by Mr. Thompson seconded by Ms. Luigs, with all in favor, the Board of Supervisors' approved the Resolution 2020-10 declaring Series 2016 project complete for the Asturia Community Development District.

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**NINETH ORDER OF BUSINESS**

**Consideration of Resolution 2020-11, Implementing General Election**

Ms. Warren noted the qualifying period is June 12,2020 at 12:00 p.m.

On a Motion by Mr. Thompson seconded by Ms. Luigs, with all in favor, the Board of Supervisors' approved the Resolution 2020-11 implementing General Election for the Asturia Community Development District.

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**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-12, Announcing Landowners Election**

A brief discussion was held regarding the need to hold a landowner's election for seat 3. The election was scheduled for November 3, 2020 at 1:00 p.m.

On a Motion by Mr. Gardner seconded by Mr. Thompson, with all in favor, the Board of Supervisors' approved the Resolution 2020-12 announcing Landowners meeting for November 3, 2020 at 1:00 p.m. for the Asturia Community Development District.

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**ELEVENTH ORDER OF BUSINESS**                      **Staff Reports**

**A. Clubhouse Manager**

No Report

**B. District Engineer**

No Report

**C. District Counsel**

Ms. Warren provided updates on traffic enforcement agreement, Covid-19, monitoring all state legislature slated for BOCC meeting agenda Covid-19, to be on July 14, 2020 video conference.

**D. District Manager**

Discussed Bollards included in signage. Remove rocks per Mr. Concentinos' proposal. Also discussed procurement with contractor for poles on the northside of the road and the gas main needs to be relocated in September.

**TWELVETH ORDER OF BUSINESS**                      **Supervisors' Requests**

Mr. Gardner requested that a link be placed on the website explaining the election information. He would also like to have an eblast sent to residents regarding any notices placed on the website.

A request was made to ensure that the June meeting is noticed to the residents so they can attend and provide any comments they might have on the budget.

**THIRTEENTH ORDER OF BUSINESS**                      **Adjournment**

Mr. Huber asked for a motion from the Board to continue to adjourn the meeting at 2:11 p. m.

On a Motion by Mr. Thompson, seconded by Ms. Luigs, with all in favor the Board of Supervisors adjourned the meeting at 2:11 p.m for Asturia Community Development District.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## **Tab 2**

# ASTURIA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operation and Maintenance Expenditures April 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2020 through April 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$64,610.64**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Astoria Community Development District

## Paid Operation & Maintenance Expenditures

April 1, 2020 Through April 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Alliance Fire & Safety	002489	AFS66643	Annual Maintenance/Inspection 03/20	\$ 55.25
Anago Franchising, Inc.	002495	106415	Monthly Janitorial Services 04/20	\$ 405.00
Anthony Allegretta	002481	Allegretta-040620	Refund of Rental Deposit 04/20	\$ 250.00
Astoria CDD	CD032	CD032	Debit Card Replenishment	\$ 424.75
Blue Water Aquatics, Inc.	002490	26604	Aquatic Services 03/20	\$ 640.00
Brighthouse Networks	002475	065826701032220	14575 Promenade Pkway 03/20	\$ 256.52
Clean Sweep Supply Co., Inc.	002483	00208469	Clubhouse Supplies 04/20	\$ 188.85
County Sanitation	002484	10460549	Clubhouse Dumpster 04/20	\$ 34.00
DCSI, Inc	002496	26988	Alarm Monitoring Service 04/20	\$ 59.99
Duke Energy	002477	02017 22358 02/20	000 Aviles Parkway Lite 02/20	\$ 3,194.35
Duke Energy	002485	Duke Electric Summary 03/20	Electric Summary 03/20	\$ 2,032.62
Duke Energy	002491	13808 69448 03/20	14721 State Rd 54 Lite 03/20	\$ 6,894.77
FitRev, Inc.	002472	20280	Repairs - Fitness Equipment 01/20	\$ 2,148.00

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

April 1, 2020 Through April 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Florida Department of Revenue	002486	85-8016529160C-9 03/20	Sales & Use Tax 03/20	\$ 17.70
Flynn Vickers	002488	Vickers-040720	Refund of Rental Deposit 04/20	\$ 250.00
Hopping Green & Sams	002478	113886	General Legal Services 02/20	\$ 3,676.99
Jerry Richardson	002503	1345	Hog Removal Service 04/20	\$ 1,300.00
Kim Cash	002482	Cash-040720	Refund of Rental Deposit 04/20	\$ 250.00
Pasco County	002487	Water Summary 02/20	Water Summary 02/20	\$ 9,127.84
PC Consultants	002479	107090	Service Call - Computer Repair 03/20	\$ 72.00
RIPA & Associates, LLC	002499	RA200446	Crosswalk Striping 04/20	\$ 1,200.00
Rizzetta & Company, Inc.	002473	INV0000048126	District Management Fees 04/20	\$ 4,509.50
Rizzetta Amenity Services, Inc.	002480	INV0000000007353	Amenity Management Services 04/20	\$ 4,406.73
Rizzetta Amenity Services, Inc.	002492	INV0000000007426	Out Of Pocket Expenses 03/20	\$ 58.67
Rizzetta Amenity Services, Inc.	002492	INV0000000007458	Amenity Management Services 04/20	\$ 3,300.54
Rizzetta Technology Services, LLC	002474	INV0000005690	Email & Website Hosting Services 04/20	\$ 190.00



# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

April 1, 2020 Through April 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Ryan Dussault	002498	Dussault-042420	Refund of Rental Deposit 04/20	\$ 250.00
Southern Land Services of SW FL, Inc.	002493	032720-25	Mowing Phase 3 - ROW Only 03/20	\$ 416.00
Southern Land Services of SW FL, Inc.	002502	041720-25	Mowing Phase 3 - ROW Only 04/20	\$ 416.00
SSS Down To Earth Opco LLC	002497	62081	Grounds Maintenance 04/20	\$ 15,051.16
Suncoast Pool Service	002504	6106	Monthly Pool Service 04/20	\$ 870.00
Tampa Poop 911 LLC	002476	A032020	Clean Pet Waste Stations & Trash Cans 03/20	\$ 684.66
TCF National Bank	002494	6472718	Exercise Equipment Lease 04/20	\$ <u>1,978.75</u>
<b>Report Total</b>				<b>\$ <u>64,610.64</u></b>

# ASTURIA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operation and Maintenance Expenditures May 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2020 through May 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$61,633.38**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Anago Franchising, Inc.	002519	106964	Monthly Janitorial Services 05/20	\$ 405.00
Asturia CDD	CD033	CD033	Debit Card Replenishment	\$ 223.31
Best Termite & Pest Control, Inc.	002505	1013734	Pest Control 03/20	\$ 55.00
Best Termite & Pest Control, Inc.	002505	1018475	Pest Control 04/20	\$ 55.00
Blue Water Aquatics, Inc.	002520	26692	Aquatic Services 04/20	\$ 640.00
Brighthouse Networks	002506	065826701042220	14575 Promenade Pkway 04/20	\$ 256.35
Christian Hockley	002516	043020-Hockley	Refund of Rental Deposit 04/20	\$ 325.00
Clean Sweep Supply Co., Inc.	002522	00209086	Clubhouse Supplies 05/20	\$ 115.65
Clean Sweep Supply Co., Inc.	002522	00209103	Clubhouse Supplies 05/20	\$ 84.00
County Sanitation	002511	10462453	Clubhouse Dumpster 05/20	\$ 34.00
DCSI, Inc	002523	27099	Alarm Monitoring Service 05/20	\$ 59.99
Duke Energy	002508	02017 22358 03/20	000 Aviles Parkway Lite 03/20	\$ 3,194.97
Duke Energy	002513	13808 69448 04/20	14721 State Rd 54 Lite 04/20	\$ 6,673.72

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Duke Energy	002514	Duke Electric Summary 04/20	Electric Summary 04/20	\$ 1,517.75
Georgit Daoud	002512	050520-Daoud	Refund of Rental Deposit 05/20	\$ 250.00
Hancock Bank	002525	35690	Trustee Fees Series 2016A-1 11/02/19- 05/01/20	\$ 1,000.00
Hancock Bank	002525	35752	Trustee Fees Series 2018A-2 05/02/20- 11/01/20	\$ 1,250.00
Hancock Bank	002525	35777	Trustee Fees Series 2014A 11/02/19- 05/01/20	\$ 2,000.00
Hopping Green & Sams	002526	114493	General Legal Services 03/20	\$ 2,186.50
Jerry Richardson	002530	1349	Hog Removal Service 05/20	\$ 1,300.00
LLS Tax Solutions Inc.	002527	001925	Arbitrage Services Series 2014 A1 & A2 05/20	\$ 500.00
Pasco County	002518	Water Summary 03/20	Water Summary 03/20	\$ 10,262.21
Pasco County Property Appraiser	002517	040120	Non-Ad Valorem Annual Dues 20/21	\$ 150.00
Rizzetta & Company, Inc.	002509	INV0000049261	District Management Fees 05/20	\$ 4,509.50
Rizzetta Amenity Services, Inc.	002528	INV00000000007521	Amenity Management Services 05/20	\$ 3,993.61
Rizzetta Amenity Services, Inc.	002528	INV00000000007550	Out Of Pocket Expenses 04/20	\$ 50.00

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta Technology Services, LLC	002510	INV0000005792	Email & Website Hosting Services 05/20	\$ 190.00
Shana and Anthony Heron	002515	042820-Heron	Refund of Rental Deposit 04/20	\$ 250.00
Southern Land Services of SW FL, Inc.	002529	050120-11	Mowing Phase 3 - ROW Only 04/20	\$ 416.00
SSS Down To Earth Opco LLC	002507	63981	ADA Approved Mulch for Playground 04/20	\$ 3,080.00
SSS Down To Earth Opco LLC	002524	64724	Grounds Maintenance 05/20	\$ 15,051.16
Suncoast Pool Service	002531	6190	Monthly Pool Service 05/20	\$ 870.00
Tampa Poop 911 LLC	002521	A042020	Clean Pet Waste Stations & Trash Cans 04/20	\$ <u>684.66</u>
<b>Report Total</b>				<b>\$ <u>61,633.38</u></b>

# ASTURIA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operation and Maintenance Expenditures June 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2020 through June 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$54,469.33**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Asturia CDD	CD035	CD035	Replenish Debit Card	\$ 855.83
Blue Water Aquatics, Inc.	002540	26724	Aquatic Services 05/20	\$ 640.00
Brighthouse Networks	002532	065826701052220	14575 Promenade Pkway 05/20	\$ 256.35
Clean Sweep Supply Co., Inc.	002553	00209462	Clubhouse Supplies 06/20	\$ 125.00
County Sanitation	002542	10464392	Clubhouse Dumpster 06/20	\$ 34.00
DCSI, Inc	002548	27180	Camera/DVR Service Set Up DVR Remote Viewing 05/20	\$ 105.00
DCSI, Inc	002554	27217	Alarm Monitoring Service 06/20	\$ 59.99
Duke Energy	002539	43476 43434 05/20	0000 Aviles Pky Street Lights Phase 3 05/20	\$ 2,239.89
Duke Energy	002543	02017 22358 05/20	000 Aviles Parkway Lite 05/20	\$ 3,092.57
Duke Energy	002549	43476 43434 05-20	000 Aviles Parkway Lite 05/20	\$ 1,957.54
Duke Energy	002549	Duke Electric Summary 05/20	Electric Summary 05/20	\$ 2,051.19
Duke Energy	002555	13808 69448 05/20	14721 State Rd 54 Lite 05/20	\$ 6,894.77
Duke Energy	002555	66842 45114 05/20	0000 Aviles Pky Street Lights Phase 3 05/20	\$ 917.28

# Asturia Community Development District

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<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Florida Department of Health Pasco county	002544	51-BID-4646816 20/21	Swimming Pool Permits 51-60-1609022 20/21	\$ 280.00
Hopping Green & Sams	002545	114978	General Legal Services 04/20	\$ 2,690.32
Lee R. Thompson	002537	LT052620	Board of Supervisors Meeting 05/26/20	\$ 200.00
Nuccio Heating & Air Conditioning, Inc.	002533	9612	Maintenance & Repairs 05/20	\$ 339.00
Pasco County	002550	Water Summary 04/20	Water Summary 04/20	\$ 10,553.63
Rizzetta & Company, Inc.	002534	INV0000050144	District Management Fees 06/20	\$ 4,509.50
Rizzetta Amenity Services, Inc.	002546	INV00000000007583	Amenity Management Services 05/20	\$ 3,706.47
Rizzetta Amenity Services, Inc.	002551	INV00000000007489	Amenity Management Services 05/20	\$ 5,672.16
Rizzetta Amenity Services, Inc.	002551	INV00000000007612	Out Of Pocket Expenses 05/20	\$ 50.00
Rizzetta Amenity Services, Inc.	002551	INV00000000007644	Amenity Management Services 06/20	\$ 5,261.38
Rizzetta Technology Services, LLC	002535	INV0000005893	Email & Website Hosting Services 06/20	\$ 190.00
Southern Land Services of SW FL, Inc.	002536	051520-13	Mowing Phase 3 - ROW Only 05/20	\$ 416.00



# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Southern Land Services of SW FL, Inc.	002552	052920-40	Mowing Phase 3 - ROW Only 05/20	\$ 416.00
Tampa Poop 911 LLC	002541	A052020	Clean Pet Waste Stations & Trash Cans 05/20	\$ 684.66
Texacraft	002547	1034030	Replacement Material for Pool Chairs 05/20	\$ 18.00
Times Publishing Company	002538	0000082591 05/20/20	Account #122995 Legal Advertising 05/20	\$ 80.80
Times Publishing Company	002556	0000088339 06/10/20	Account #122995 Legal Advertising 06/20	<u>\$ 172.00</u>
<b>Report Total</b>				<b><u>\$ 54,469.33</u></b>

**RESOLUTION 2020-13**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF ASTURIA  
COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING AN  
ASSISTANT SECRETARY OF THE DISTRICT, AND PROVIDING FOR  
AN EFFECTIVE DATE**

WHEREAS, Asturia Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors (hereinafter the "Board") previously designated Gus Garcia an Assistant Secretary pursuant to Resolution 2018-01;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
OF ASTURIA COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Lynn Hayes is appointed Assistant Secretary.

Section 2. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 28<sup>th</sup> DAY OF JULY, 2020.**

**ASTURIA  
COMMUNITY DEVELOPMENT  
DISTRICT**

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**CHAIRMAN**

**ATTEST:**

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**ASSISTANT SECRETARY**

## Tab 4

# BLUE WATER AQUATICS

RECEIVED JUN - 1 2020

## SERVICE REPORT

DATE: 5/28/20

CUSTOMER: Astoria (con) BY: .....

AQUATECH: Aaron D.

ACCOUNT # \_\_\_\_\_ WORK ORDER # \_\_\_\_\_

SITE	INSPECTION	TREATMENT	AIRBOAT	JONBOAT	AQUA-MULE	ATV	BACKPACK	ALGAE	GRASSES	CATTAILS	SUBMERSED	FLOATING	BRUSH	D/OXYGEN	WATER LEVEL	RESTRICTION # DAYS	WEATHER CONDITIONS
pond 3490A	✓	✓		✓			✓	✓						NL	✓		Mostly Sunny 84° Wind: S @ 7mph.

OBSERVATIONS/RECOMMENDATIONS Sprayed For Algae and Torpedo Grass as well as put pond Dye in it.

## BLUE WATER AQUATICS

*Aquatic & Environmental Services*

6727 TROUBLE CREEK ROAD  
 NEW PORT RICHEY, FL 34653  
 (727) 842-2100  
 FAX (727) 842-2110

- Algae & Aquatic Weed Control Programs
- Water Quality Testing
- Wetland Creation, Restoration & Management
- Lake Aeration Systems
- Mechanical Weed Removal
- Noxious Tree & Brush Control
- Mitigation Services

LAKE MANAGEMENT • AQUATIC SERVICES • ENVIRONMENTAL PLANNING

CUSTOMER

# ASTURIA

## FIELD INSPECTION REPORT



July 16, 2020

Rizzetta & Company

John R Toborg – Sr. Field Services Manager



Rizzetta & Company  
Professionals in Community Management

# Summary, Asturian Pkwy., Promenade Pkwy. Eastbound

## General Updates, Recent & Upcoming Maintenance Events, Important Notices:

- ❑ Unless there is a need by Down To Earth to utilize the potable water whips in the parks at the intersection of Trails Edge, Aviles & Renaissance, I would suggest placing a lock on the latch to prevent unauthorized use. Currently, the whip in the park on the south side of Trails Edge is dripping and has a male garden hose adaptor on the end. (See Pic and below)



The following are action items for Down to Earth to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. **Orange** indicates an issue to be handled by Staff and **Black** indicates an update or question for the BOS.

1. I've never been a proponent of cutting things down in an effort to control weeds as has been done to the Liriope on the Asturian Parkway medians. These weeds should've been hand pulled and should've never been allowed to get as large as they were.
2. Make sure a clean straight line is maintained between the annual bed and the Dwarf Asian Jasmine bed at the tip of the Asturian Parkway median at Promenade Parkway (PP). In fact, anywhere there is Confederate or Dwarf Asian Jasmine, these plant beds need to be defined from all others. Weeds are starting in the annual bed.
3. The Dw. Asian Jasmine on the south side of PP at Gathering Way has clearly had an issue with grassy weeds in the past as they are re-emerging. These need to be completely

eradicated and a 1"-2" layer of pine fines would help with the aesthetics of this bed.

4. The bed underneath the Crape Myrtles on the north side of PP at Stone Table is fully loaded with weeds. Do not cut Liriope. (Pic 4)



# Lantower Asturia, Promenade Pkwy., Caravan Park

5. Crapes near the entrance to Lantower Asturia must always be trimmed so they do not block any street signs, especially Pedestrian Crossing signs.
6. Liriope beds on the Lantower Asturia side of the sidewalk along the south side of PP are also weedy.
7. Make sure there is a clear delineation between the edge of the turf and the outer edge of the Dwarf Asian Jasmine bed at the east SR 54 entrance around the sign monument. Additional fertilizations may help to get this Jasmine bed thicker and fuller. Eradicate weeds here also.
8. Inspect a bare patch of turf (app. 5' x 8') on the south side of PP near the Lantower entrance for chinch bug. Treat accordingly. This is in the vicinity of a very low-hanging Oak. Lift.
9. The response to June 10<sup>th</sup>'s report (#14) for the vines and weeds in the buffer leading up to the clubhouse from the east (Claymore) was "to be completed". In these responses, we need to have dates provided as to when the task will be completed. This buffer is still weedy, and vines are over the Hollies. (Pic 9)



10. In the east lawn of the clubhouse, lift an Oak near Natchez Crape Myrtles.
11. In the plant beds on the west side of Caravan Park, there are four to five dead Walter's Viburnum that need to be replaced. **Are these still under warranty with the installing contractor?** Weeds in these two areas, and throughout the park, in general, need to be eradicated. (Pic 11)



12. In the Caravan Park, there are also two dead trees. If these are still under warranty with the installing contractor, we will need to have them replace them. If they are not, I will have D2E provide a proposal in the proposal section of the report. (Pic 12)



# Caravan Park, Park "R", Caravan Median

13. Also in Caravan Park, in my opinion, there are a few trees that should have been re-straightened and staked once they began to lean. These trees have probably not sent out enough anchor roots to prevent them from being re-straightened and re-staked now. However, it might be necessary to perform some minor root pruning on the obtuse angled side of the lean. This is to generate new anchor roots. Replace straps. (Pic 13)



to rake out soil to re-expose turf or mulch.

19. Mowers need to mow the Zoysia more evenly, and at a slightly lower height, in the Caravan median. (Pic 19)



14. Hurricane blowers should not be used along mulch beds adjacent to asphalt or sidewalks. This appears to be blowing the outer 12" – 18" of mulch back into the bed leaving exposed soil at the curb line.



15. In the pocket park "Q", there are two dead Podocarpus that need to be replaced under warranty, if they are still under warranty. If they are not, I will have D2E Install and Invoice replacements. (Pic 15>)

16. Hand remove dieback in some of the Walter's Viburnum in Park "R" as well as the sprayed, dead grassy weeds in the beds.



17. Both Parks "Z" & "Z1", in general, just need to be cleaned up ... landscape debris removed, dead growth trimmed out, etc. (Pic 17>)

18. Treat all active fire ant mounds in Caravan Ave. median. Once mounds are dead, return



# Portico, Trails Edge, Long Bow

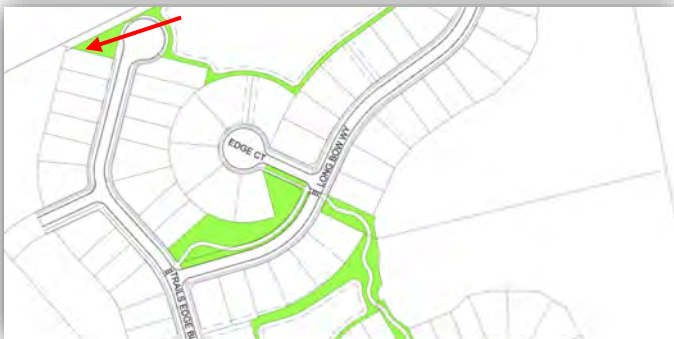
20. We need to make sure all beds of Dwarf Asian Jasmine, Confederate Jasmine, etc., are being kept from encroaching into adjacent beds of plants. A clean bare strip 8"- 10" wide needs to be maintained clear.

21. Tree Ligustrums along the trail at the turn from Promenade to Portico still need to be trimmed.

22. Remove grassy weeds from around the Knockout Roses in the same area as above.

23. Crews need to remove more dead Muhly Grass (and other ornamental grasses) clippings after trimming is completed. Specifically at the Trails Edge Blvd. cul-de-sac.

24. Remove tall weeds from the beds along the side yard of the last house on the left at the Trails Edge cul-de-sac. Lift trees in the same area, particularly on the house side of the buffer. (see below)



25. The Brazilian Pepper (Item 18, June) located within a Holly tree along the aluminum fencing behind the first home on the left on Edge Ct. cul-de-sac is still there. This should be cut to within 12" of the ground and the stump should be carefully coated with Garlon to kill it. **DO NOT GET THIS CHEMICAL ON THE HOLLY!** (Pic 25>)

26. In this same yard, I was informed there are two yard-drains extending from this same resident out into the lawn. These are no longer visible and need to be cleared.

27. Dwarf Firebush need to be kept off the sidewalk leading to the bench in the little park on the west side at the end of Long Bow Way. (Pic 27)



28. Also at the end of Long Bow Way, there is a Pine tree dying. As a preventative, I recommend an injection or root drenching of a product that will control pine beetles on the surrounding Pines. This should be applied before any removal of the dead Pine which I will request in the proposal section.

29. Remove weeds from the curb inlet on the east side of the Long Bow Way adjacent to the pond.

30. Make sure wetland growth on the east side of the trail between Long Bow and Verona is not creeping into the mowed turf area. (Pic 30>)



# Trail Between Long Bow and Verona, Trails Edge & Aviles

31. Along the same trail as in Item 30, relocate a drip line adjacent to the trail to a spot where it will be closer to the plants. (Pic 31)



32. The Loropetalum on the north side of Trails Edge approaching Aviles Pkwy. is failing, most than likely due to the use of reclaimed water. Loropetalum hates any kind of salt and reclaimed water is notoriously full of salts. I will work with D2E to replace this plant with a more suitable choice. I have asked D2E to not proceed with a drenching of lime and sulfur, originally requested last month. (Pic 32>)



33. Hopefully, debris thrown over the fence from a resident into the small park on the south side of Trails Edge is a temporary thing. This is the same park and lawn with the male hose adaptor on a potable water whip mentioned in the summary at the start of the report. (Pic 33>)

34. Eradicate turf and bed weeds in the same park as in Item 33.

35. Mowers and mow patterns should be altered to avoid the "hill-valley-hill" patterns which form in ROW's This typically leads to the "hill" portion becoming scalped and then weeds filling in. This pattern exists at least on the south ROW of Aviles between Satilla Loop and Sevares Ct. and other locations. (Pic 35>)

36. What is to become of a large debris pile at the start of the trail north of Aviles west of Sevares? Last month's response said "Complete". It is still there. (Pic 36>)



37. Eradicate weeds in the park along Aviles past Sevares.



# Clubhouse & Park Northward

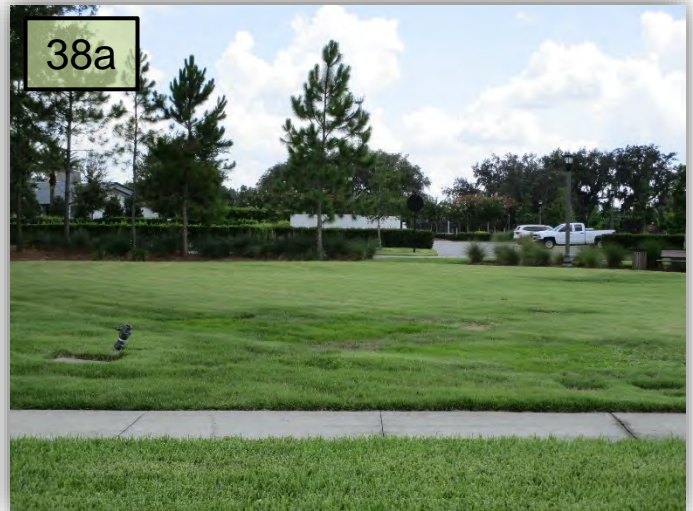
38. Item 25 in June's report referred to the rough looking turf in the square park north of the main recreation center. The response was irrigation runtimes were increased. However, I didn't feel it was drought related. It looks more like fungal or insect damage. (Pic 38>)



39. Podocarpus at the clubhouse pool pump area and dog park needs to be trimmed. (Pic 39>)

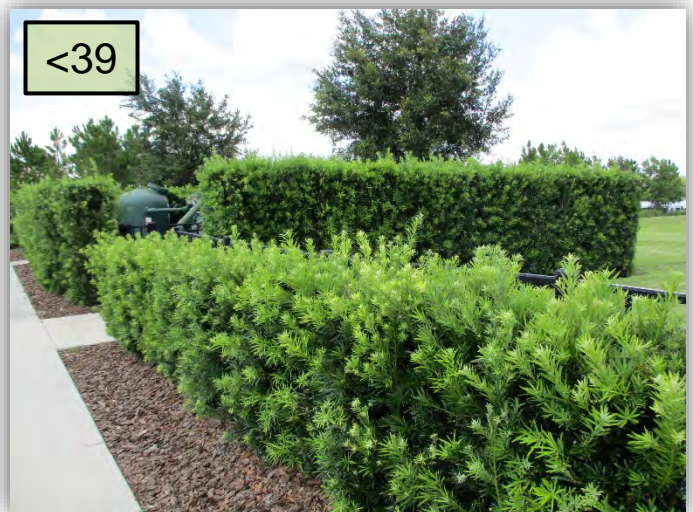
40. Are turf weeds being treated in the front lawn of the club? There seem to be as many as last month.

41. Palms were trimmed on the pool deck; however, palm beds need to be weeded and palm saplings need to be removed. (Pic 41 >>)



42. There is also Torpedograss and dollar weed in the open lawn behind the pool.

43. Grass clippings are being blown into mulch beds as well as left n piles in turf areas.



# Clubhouse

These duff piles need to be re-distributed into the lawn and not blown into mulch beds or residential lawns. Mulch is too expensive to cover up. (Pics 43a and 43b)

44. Make sure dead growth is always being removed from the African Iris between the gym and the clubhouse.

43a



43b

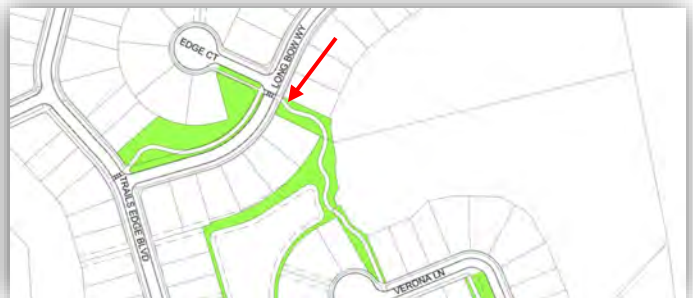


<<41



# Proposals

1. D2E to provide a proposal to fill in the bare spots in the Dwarf Asian Jasmine bed on the SE corner of the intersection of Promenade and Asturian. Use 1 Gal., FULL plants, app. 18" centers.
2. In conjunction with Item 12, if these trees in Caravan Park are not under warranty, D2E to provide a proposal to replace each tree with like size and species. I believe one is a Crape Myrtle and the other is a Holly.
3. If the dead Podocarpus mentioned in Item 15 are no longer under warranty, D2E to provide a proposal to replace with two (2) 7 Gal., FULL Podocarpus.
4. At the end of Long Bow Way, there is a dying Pine tree. D2E to provide a proposal to flush cut this tree. However, I also request another proposal to apply a root drench or an injection to eradicate pine beetles on surrounding Pines. This drenching should take place prior to the removal of the dead Pine as stress on Pines attract other beetles. (Pic 4)



5. D2E to provide a proposal to install enough Dwarf Asian Jasmine on the east side of the trail south of Long Bow on the way top Verona Lane. Use 1 Gal., FULL plants on 18" centers. Ensure proper irrigation is present or add more and include in proposal (Pic 5 and >)

## **Tab 5**

## **CLUBHOUSE STANDARD ACTIVITY SCHEDULE**

- Pool furniture neatened daily
- Cob webs cleaned off as needed
- Windows cleaned weekly
- Pool and patio furniture cleaned quarterly
- Cleaning Company every Monday & Thursday Evening
- Gym equipment wiped down twice a day
- Pool cleaned three times a week

## **CLUBHOUSE MAINTENANCE AND IMPROVEMENTS**

- Repair pending for bridge
- Repair pending for pool pavers
- Weeds removed from entrance monuments
- Fabric replaced on 10 pool chairs
- Remaining chair replacements pending arrival of fabric
- Clubhouse open limited time per pandemic daily 10-6 Closed Mondays
- No Clubhouse rentals at this time
- Masks must be worn in indoor amenity areas and social distancing enforced
- Addressed all resident email, call, and face to face concerns

## **FIELD MAINTENANCE**

- Weekly inspections by Down2Earth and Rizzetta
- Amenity area lawn treated

## **PRIVATE EVENT RENTALS**

- 0 Facility rentals due to pandemic

## **COMMUNITY EVENTS**

- All community and group events suspended per pandemic. Only “essential” services permitted at this time

## **ACCESS CARDS**

- 486 Homes have access cards as of 07/21/20

# Tab 6



# Hopping Green & Sams

Attorneys and Counselors

## MEMORANDUM

**TO:** District Manager  
**FROM:** HGS Attorney  
**DATE:** July 1, 2020  
**RE:** Amendments to Section 189.069(2)(a), *Florida Statutes*

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The Florida Legislature recently enacted amendments to the website requirements contained in Section 189.069(2)(a), *Florida Statutes*, effective July 1, 2020. The full text of these amendments is attached to this memorandum as **Exhibit A**, and the amendments are summarized below:

- The requirement to post the final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district may be satisfied by providing a link to the audit report on the Auditor General's website.
- The public facilities report is no longer required to be posted.
- Meeting materials accompanying meeting or workshop agendas are no longer required to be posted. Please note that the agenda itself is still required to be posted.

The amendments do not prevent districts from including these documents on their websites, but districts may remove them if they so choose. We recommend requesting board direction on a district-by-district basis.

Please do not hesitate to contact your HGS attorney at (850) 222-7500 if you have any questions or concerns.

## CHAPTER 2020-77

### Committee Substitute for Senate Bill No. 1466

An act relating to government accountability; amending s. 189.031, F.S.; specifying conditions under which board members and public employees of special districts do not abuse their public positions; amending s. 189.069, F.S.; revising the list of items required to be included on the websites of special districts; amending s. 190.007, F.S.; specifying conditions under which board members and public employees of community development districts do not abuse their public positions; providing effective dates.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Effective January 1, 2021, subsection (6) is added to section 189.031, Florida Statutes, to read:

189.031 Legislative intent for the creation of independent special districts; special act prohibitions; model elements and other requirements; local general-purpose government/Governor and Cabinet creation authorizations.—

(6) GOVERNANCE.—For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a special district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under s. 112.313(7), (12), (15), or (16) or s. 112.3143(3)(b), and an abuse of a board member’s position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section 2. Paragraph (a) of subsection (2) of section 189.069, Florida Statutes, is amended to read:

189.069 Special districts; required reporting of information; web-based public access.—

(2)(a) A special district shall post the following information, at a minimum, on the district’s official website:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
4. The fiscal year of the special district.

5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.

6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.

7. A description of the boundaries or service area of, and the services provided by, the special district.

8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.

9. The primary contact information for the special district for purposes of communication from the department.

10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.

11. The budget of the special district and any amendments thereto in accordance with s. 189.016.

12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district. If the special district has submitted its most recent final, complete audit report to the Auditor General, this requirement may be satisfied by providing a link to the audit report on the Auditor General's website.

13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).

~~14. The public facilities report, if applicable.~~

~~15.~~ The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).

~~15.16.~~ At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.

Section 3. Effective January 1, 2021, subsection (1) of section 190.007, Florida Statutes, is amended to read:

190.007 Board of supervisors; general duties.—

(1) The board shall employ, and fix the compensation of, a district manager. The district manager shall have charge and supervision of the works of the district and shall be responsible for preserving and maintaining any improvement or facility constructed or erected pursuant to the provisions of this act, for maintaining and operating the equipment owned by the district, and for performing such other duties as may be prescribed by the board. It shall not be a conflict of interest under chapter 112 for a board member or the district manager or another employee of the district to be a stockholder, officer, or employee of a landowner or of an entity affiliated with a landowner. The district manager may hire or otherwise employ and terminate the employment of such other persons, including, without limitation, professional, supervisory, and clerical employees, as may be necessary and authorized by the board. The compensation and other conditions of employment of the officers and employees of the district shall be as provided by the board. For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under this subsection, s. 112.313(7), (12), (15), or (16), or s. 112.3143(3)(b), and an abuse of a board member's public position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section 4. Except as otherwise expressly provided in this act, this act shall take effect July 1, 2020.

Approved by the Governor June 23, 2020.

Filed in Office Secretary of State June 23, 2020.